2023 FCE TOOL KIT (aka AUGUST MAILING) – PACKET CONTENTS list

**KAFCE COUNTY COUNCIL PRESIDENTS**

\*indicates forms found on the KAFCE website---www.kafce.org

Check website for Award and Report Forms

 FOR YOUR INFORMATION - History of Research and Extension

Volunteer Hours

Public Policy

Scholarship Application for KAFCE, Joan Newby, Ruth B. Sayre

Letter to COUNTY FCE COUNCIL PRESIDENT

Proclamation for FCE Week, October 9-15, 2022 - **For County use**

2023 Essay and Artwork Contest forms – **Make copy for each unit**

KlamathInsurance Center, Inc.-**Make copy for each unit**

DUE TO AREA DIRECTOR BY OCTOBER 1

\*County FCE Council or Unit Officers Form – **fill out and mail to Area Director & State President**

**(Be sure to list the FCS Agent information on this form – as it is very important to keep in touch)**

\*Heart of FCE Award Nomination Form/Guidelines – **Make copy for each unit, Due to Area Director**

\*Member Recognition Form **– Make copy for each unit, Due to Area Director**

\*FCE (group) Recognition Form – **Make copy for each unit, Due to Area Director**

DUE TO COUNTY TREASURER BY OCTOBER 1

\*2023 NAFCE/KAFCE Membership Form – **make copies for each unit - Please do NOT alter form**

Instructions for Treasurers – **County and FCE Unit information**

FCE Dues and Contribution Report Form – **make a copy for each unit - Due to County Treasurer**

HAND-DELIVER TO STATE CONFERENCE IN OCTOBER

DUE TO STATE TREASURER BY NOVEMBER 1

County Dues and Contribution Report Form – **Due to State Treasurer by November 1**

**Mail to DeLores Walden, State Treasurer**

Projects Description page~ KAFCE, NAFCE and Affiliate Organizations –

List of members – **make corrections and send with dues to DeLores Walden**

Death of a Member- **make copy for each unit**

*Thank you for your Service to KAFCE*